

CURRICULUM VITAE OF PROF DR NADEEM MALIK



HEC Approved Supervisor

**Office.92-081-9211236, cell.0092-0333-7804801 Email:
nadeem_malik_uob@yahoo.com MISSION**

To serve humanity for peace and prosperity in the course of education and research

Career Objective

To be known as a guiding force, a successful and a motivational Leader for my students

Prof Dr Nadeem Malik, PhD in Commerce, and further specialization in the field of Human Resource Management, leadership management, and strategic management Currently working as full Professor (B.P.S 21) and Dean in the Department of Commerce University of Balochistan Quetta for the last twenty two year's Primary area of research includes human resource management, training and development, Leadership, change management, team building and business research methodology. Prof Dr. Malik has **published 21 research articles** internationally and I have been the editorial member of many international journal of business management and reviewer of many international journals. As a master Trainer organized many orientation programs for the new faculty members, and provided trainings to the nongovernmental employees in Balochistan.

My primary area of work focused on Education, Human Resource development, Leadership development, Governance models, advance research methodology, qualitative and quantitative research, survey conduct & capacity building. Creative, results-oriented HR generalist with over 21 years' of experience in HR management and leadership Strong multi-tasking & problem-solving skills, process oriented, and well versed in organization design and internal controls.

I have also worked as consultant for various educational projects at primary and college level education. Completed many research projects related to education and worked with World Bank, USAID, UNHCR for the improvement of the education in Balochistan.

Training/education specialist with -year record of success and in-depth experience in needs analysis, curriculum development, course management and facilitation, and creating and implementing training and staff development programs Additional expertise in staff development, creation of training documents, and development of organizational improvement programs Proven ability to anticipate organizations' and staff needs and to monitor/adjust training and professional development accordingly Recognized for ability to remain constructive and productive under pressure Demonstrated skill in tailoring presentations/curriculum according to learning styles and personalities, with ability to convey complex concepts to people at all levels of comprehension

Area of Expertise

Strong knowledge in the field of HRM Research Methodology in HRM system HR Strategy and Planning Training and Development Selection, Job analysis, Strategy development and implementation, Finance and Accounting, Small Business management, Survey Expert, Research Data Analyst and Report writer

My Job Duties

Conducting international research for publication and guiding student research. Teaching in the Human Resource Management Program at the graduate, undergraduate, M.S. and PhD levels Directing academic programs consulting with industry on human resource problems and programs.

I am practically involved in research projects related to human resource development issues and successfully completed these projects. I have been supervising the post graduate students research projects and their industry visits. I have been also involved in the projects shared by different non-government organizations of different issues related to my region. I am also the academic committee in charge for holding the seminars and workshops in faculty of management sciences.

Director Finance/ Treasure and HR

SBK Women University Quetta

March 2013 – March 2015 (2 years 1 month) Quetta Pakistan

Over all managing and monitoring the financial matters of the university. Arranging funds for the university and implementing the financial policies.

Academic Research Publications in Peer Reviewed International and National

I have published around 21 research articles in the national and international peer reviewed journals.

Book's Publication

One Text Book of “Principles of Auditing” for commerce graduate students published by Nasir Baqir Printers (Emporium) Lahore, Dated Aug 2008.

Trainings Delivered

- 1) Seven days training conducted for the Government Officers at National Institute for Public Administration related to human resource management.
- 2) Two days' workshop conducted for Non-Government Organizations related to Team Building and communications skills.
- 3) Registered individual consultant for SMEDA Pakistan.
- 4) Training given to the new faculty members at university of Balochistan
- 5) Guest Speaker at State Bank of Pakistan Quetta for delivering lecture on different HR issues
- 6) Advisor for capacity building activities and countries' teams preparation, Trust in Government project of The British Council, (September - December 2007)

Training/Short Course attended

- 1) Attended seven days training on poverty reduction strategies in Pakistan conducted by World Bank with Pakistan institute of development economics.
 - 2) Attended two days short course on techniques of writing research proposal conducted by Higher Education Commission at Balochistan University of information technology.
 - 3) Completed Master Trainer Certificate From University Of Balochistan Quetta, June- Aug 2007.
 - 4) Certificate in Staff Development Course held By Higher Education Commission July 2006.
 - 5) Certificate in Research Methodology held by HEC Nov 5-10 2007.
- Seminars and pre-service workshops attended in 2006-2007 include: Cooperative Learning; Discipline and Classroom Management □
 - Organized and facilitated new manager orientation training programs, safety training, and product training. □

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PERSONAL INFORMATION

Date of Birth: 6th Oct, 1968
Marital status Married
Nationality Pakistani
Sex Male
Residence phone no 0092-0812-831811
Cell no. 0092-333-7804801
Postal address House.no.4-14/80 Pir Abul Khair road
Quetta Pakistan 87300

Three Referees

1. Prof Dr Mohammad Ali
University of Balochistan Quetta
Cell no. 03013775505

2. Dr Amanullah
Director Health Department
Quetta.
Cell 03009387858

3. Dr Nadeem Bashir
Associate Professor,
King Saud University,
Saudi Arabia
Mobile+96655513

